

Vendor Security Questions

Ask these before you sign with any software vendor that will hold your data. Clear answers now prevent surprises later.



VENDOR

PRODUCT

REVIEWED BY AND DATE

1 Questions to ask

Question	Why it matters	Their answer
Will you sign a data agreement, or a BAA for health data?	Required before health or sensitive data goes in	
Where is our data stored, and who on your side can see it?	Know the country and the people with access	
Is data encrypted in storage and in transit?	Protects data if a system or device is lost	
Do you support MFA and single sign on?	Lets you control sign in like your other systems	
Do you use our data to train AI?	Your data should not train their models	
How fast will you tell us about a breach?	Some laws and insurers have deadlines	
How are backups done, and how long to restore?	Tells you how long you could be down	
Can we export all our data if we leave, and in what format?	Avoids being locked in	
Which other companies process our data for you?	Your data is only as safe as their partners	
Do you have an independent security report, such as SOC 2 Type II?	Outside proof, not only promises	
How do we remove users when staff leave?	Access should end the same day	
What happens to our data when the contract ends?	Get deletion confirmed in writing	

Red flag. Vague answers, no admin controls, or no way to export your data. Ask again in writing, or keep looking.

Want a second pair of eyes? Ask for a free first look.

One conversation and a straight answer about where your organization stands. No cost, no commitment, no pitch.

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